

The City Council of the City of Seabrook met in regular session on Tuesday, November 1, 2016 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE – Ex. Abs.	COUNCIL PLACE NO. 1
MIKE GIANGROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON	COUNCIL PLACE NO. 3
MELISSA BOTKIN	COUNCIL PLACE NO. 4
GLENNA ADOVASIO	COUNCIL PLACE NO. 5
O.J. MILLER	MAYOR PRO TEM & COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	DEPUTY CITY MANAGER
STEVE WEATHERED	CITY ATTORNEY
ROBIN HICKS	CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledge of Allegiance.

**1. PRESENTATIONS**

1.1. Municipal Court Week

**Presentation of a proclamation declaring November 7-11, 2016 as "Municipal Court Week". (Royal)**

Mayor Royal read the proclamation and presented it to the Municipal Court staff, including Judge Carolyn Webbon, Judge Gregg, Jessica Ancira, Court Administrator, Amanda Carlisle, Court Clerk, and Cristina Duran, Court Clerk.

Mayor Royal thanked the Judges and Municipal Court staff for their hard work and dedication to the Court and to the City.

1.2. Distinguished Service Awards

**Recognize Assistant Court Administrator, Karen Lemay, and Court Specialist, Cristina Duran, as recipients of the "Distinguished Service Award" from the Texas Court Clerks Association. (Ancira)**

Mayor Royal recognized the awards to Karen and Cristina.

Jessica Ancira, Municipal Court Administrator, stated that Karen LeMay is a life-long court clerk, with over 20 years experience, who joined Seabrook's Municipal Court team at a crucial time in 2008 after Hurricane Ike. Karen has shared her extensive knowledge and experience and has helped the Court grow into the Court it is today. Karen is dependable, hard-working, committed, and takes pride in what she does.

Ms. Ancira also expressed that Cristina Duran, who has over 10 years as a municipal court clerk, joined Seabrook's team in 2014, and it is evident that she is dedicated to the highest level of job performance, professionalism and caring in all that she does.

### 1.3. Service Recognition

#### **Recognize Judge Carolyn Webbon for her hard work and dedication during her 20 years of service as the Seabrook Municipal Court Judge. (Ancira)**

Jessica Ancira acknowledged the 20 years of service of Judge Webbon, who has directed the court effectively and efficiently with kindness and conviction.

Judge Webbon stated that it is an absolute privilege to work with a group of committed and dedicated group of employees, and no one could ask for a better court for this city or even a better city.

Mayor Royal stated that when anyone asks him about citations or business of the court, he has made it a practice to always tell them to go see his good friend, Judge Carolyn Webbon.

### 2. PUBLIC COMMENTS AND ANNOUNCEMENTS

*At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

Keith Taylor, 1010 Lakeside, spoke about a parking issue on Lakeside drive. He stated that there are problems with residents from the adjacent apartment complex parking on the street and in front of residential driveways, on Lakeside, and not respecting the territory and area. Trash is thrown in the yards of the Lakeside residential properties and people are loitering in the street. Ordinance 2016-31 would allow parking on the street on Lakeside Drive until 6pm, and then no parking from 6pm until 6am, 7 days per week. With space for only 2 cars at the residence, when family members visit, there is no place for them to park overnight. A permitting process is proposed, so police can see the permit on the cars parked on the street, or, at a minimum, open up the parking for the weekends.

Jeanette Matthews, 1814 Lakeside, stated there are six (6) homes on Lakeside Drive. In the last year owners of those homes have spent numerous times working with the apartment complex, talking to the manager, and talking to the owners. The apartment complex charges \$250 per vehicle permit for apartment residents. The PD has been called and we have come to the City for help. We are giving up the freedom to park in front of our own homes. Can the City rethink this ordinance and the Lakeside parking regulations? We will pay for vehicle permits. We will meet with the police. It will be hard to sell our homes, if we can't park in front of our homes. Please give us another option.

Ron McGraw, 1834 Lakeside, stated that we've all been thinking about it since the first time we spoke with the City. It's a nuisance: the trash and not being able to park in the front of the house. What can we do? What's outside of the box? I understand the City regulations. We know what we can't do. What can we do? I'd like to do something fairly quick. What's innovative?

All 6 homes were represented at the meeting.

2.1. Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilmember Giangrosso announced several events including Celebration Seabrook; Movie Night in Meador Park; Main Street Christmas Tree Lighting; and Breakfast with Santa.

### 3. CONSENT AGENDA

**Council will discuss, consider, and if appropriate, take action on the items listed below.**

3.1. Ordinance 2016-27 Flood Damage Prevention

**Approve on second reading proposed Ordinance 2016-27, "Flood Damage Prevention". (Landis)**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, TEXAS BY DELETING THE CURRENT CHAPTER 38, "FLOOD", ARTICLE II, "FLOOD DAMAGE PREVENTION" AND REPLACING IT WITH A NEW ARTICLE II, UNDER THE SAME TITLE, "FLOOD DAMAGE PREVENTION" WHICH CONTAINS SECTIONS FOR STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND METHODS; DEFINITIONS; GENERAL PROVISIONS INCLUDING ADOPTING THE FLOOD INSURANCE RATE MAP (FIRM) AND FLOOD INSURANCE RATE STUDY (FIS), DATED JANUARY 6, 2017; ADMINISTRATION, PERMITTING AND VARIANCE PROCEDURES; AND PROVISIONS FOR FLOOD DAMAGE REDUCTION. THE CONTENTS OF THE NEW REPLACEMENT ARTICLE ARE SIMILAR TO THE CURRENT ARTICLE BUT ARE SOMETIMES WRITTEN IN A DIFFERENT MANNER.**

**THIS ORDINANCE PROVIDES FOR A PENALTY IN AN AMOUNT OF \$500.00, OR THE MAXIMUM PROVIDED BY LAW, FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALS ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH, SPECIFICALLY INCLUDING ORDINANCES NOS. 87-07, 91-17, 93-30, 96-19, 97-08, 08-10, 08-22, 08-28 AND 08-29; AND PROVIDES FOR SEVERABILITY AND NOTICE.**

3.2. Ordinance 2016-30 Travel Policy

**Approve on second reading proposed Ordinance 2016-30, "Revision to Personnel Policy Travel Regulations and Expense Reimbursement". (Gibbs)**

**AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, AMENIDNG THE CITY OF SEABROOK "PERSONNEL POLICIES", CHAPTER 4 "ORIENTATION AND TRAINING", SECTION 7 "TRAVEL REGULATIONS AND EXPENSE REIMBURSEMENT"; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.**

3.3. Pulled by the City Manager and the Mayor.

3.4. Board of Directors Harris-Galveston Subsidence District

**Approve an appointment to the Board of Directors of the Harris-Galveston Subsidence District for a two-year term. Mr. James Edwards is the incumbent and is recommended for reappointment. (Royal)**

3.5. Excused Absence

**Approve an excused absence for Mike Giangrosso for the October 18, 2016 regular City Council meeting. (Hicks)**

3.6. Minutes September 20, 2016

**Approve minutes of the September 20, 2016 regular City Council meeting. (Hicks)**

Motion was made by Councilmember Botkin and seconded by Councilmember Adovasio

To approve the Consent Agenda, with the exception of item 3.3.

MOTION CARRIED BY UNANIMOUS CONSENT

3.3 Ordinance 2016-31 No Parking

**Approve on second reading proposed Ordinance 2016-31. (Cook)**

**AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, TEXAS ENTITLED "TRAFFIC AND VEHICLES," ARTICLE III, "STOPPING, STANDING, AND PARKING," DIVISION 1, "GENERALLY," TO UPDATE AND PROVIDE FOR ADDITIONAL TRAFFIC REGULATIONS UNDER SECTION 90-80, "SCHEDULE I - NO PARKING ZONES"**

**PERTAINING TO LAKESIDE DRIVE; PROVIDING FOR A PENALTY IN AN AMOUNT OF NOT MORE THAN TWO HUNDRED DOLLARS (\$200.00) FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE.**

Gayle Cook, City Manager, stated that at the first reading of the ordinance Council went over what staff had done and staff met twice with the residents on Lakeside, no parking was not the first option. Chief Wright and Public Works personnel were in those meetings. Permitting was not a feasible option. Staff can go back and look at permitting and annual fees. What was before Council at first reading was a consensus and what was thought was a good option. The Police Department has also tried to negotiation with apartment complex.

Steve Weathered, City Attorney, stated that the apartment parking lot is private property; therefore, the City has no jurisdiction over the apartment permitting process and the charge of \$250. Ms. Cook stated that the apartment charges \$250 for a permit after the first car and several apartment residents have multiple vehicles.

Ms. Cook explained that the City erected a no parking sign for safety reasons when vehicles were parking too close to Nasa Parkway. Lakeside Drive residents noticed an influx of street parking at that time. No one knows when the apartment complex started issuing permits, but new management recently started. The City is definitely open to looking at other options; therefore, will need time to complete some additional review.

Mr. Weathered pointed out that until the ordinance is brought back to Council for consideration, the current law is in place, so everything will be status quo.

No action was taken by Council on this item, with the consensus that staff would work with Lakeside Drive residents to review alternate options.

#### **4. NEW BUSINESS**

*Council will discuss, consider and if appropriate, take action on the items listed below.*

##### **4.1. Resolution 2016-23**

**Consider and take all appropriate action on proposed Resolution 2016-23. (Cook)**

**A RESOLUTION OF THE CITY COUNCIL OF SEABROOK, TEXAS RELATING TO INTERPRETATION OF THE SEABROOK CITY CHARTER IN RELATION TO REQUIRED QUORUMS IN GENERAL FOR CITY COUNCIL ACTION AND TO SPECIFICALLY DETERMINE THAT THE MAYOR IS A VOTING MEMBER OF CITY COUNCIL FOR DETERMINATION OF REQUIRED QUORUM UNDER THE CITY CHARTER AND THE TEXAS OPEN MEETINGS ACT.**

Motion was made by Councilmember Giangrosso and seconded by Councilmember Botkin

To approve proposed Resolution 2016-23.

MOTION CARRIED BY UNANIMOUS CONSENT

4.2. Bay Area Houston Convention and Visitors Bureau

**Consider and take all appropriate action to appoint LeaAnn Dearman, Director of Communications, as one of the Council liaisons to the Bay Area Houston Convention and Visitors Bureau. (Cook)**

Motion was made by Councilmember Botkin and seconded by Councilmember Giangrosso

To appoint LeaAnn Dearman, Director of Communications, as one of the Council liaisons to the Bay Area Houston Convention and Visitors Bureau.

MOTION CARRIED BY UNANIMOUS CONSENT

5. ROUTINE BUSINESS

*Council will discuss, consider and if appropriate, take action on the items listed below.*

5.1. Approve the Action Items Checklist which is attached and made a part of this Agenda.

TXDOT – Gayle Cook, City Manager, explained there has been a recent update from TXDOT in regards to parcels and land acquisition. TXDOT has closed five (5) properties and has acquired ownership. The remaining affected properties have chosen the eminent domain process or are in negotiations on offers. 30 property owners have applied for eminent domain. Staff is hearing that the relocation assistance providers and relocation experts are telling property owners that leasebacks might be possible and TXDOT said they will go back to those experts, but TXDOT is not doing leasebacks. TXDOT has not gotten responses back on a couple of parcels. TXDOT confirmed that they will conduct eminent domain hearings in Council Chambers on December 13.

Project Updates – the Public Works and Animal Control Shelter went vertical today and now will move quickly.

Pelican and Benches – Supplies were purchased yesterday for painting the pelican, and there has been no discussion on adding anything else to the design. All the benches have been installed, and the plaques are ordered. When the plaques come in, Council will take pictures by their respective bench. The Communications Department and the Public Works Department have done great work preparing for Celebration Seabrook.

Mike; Gary – unanimous

5.2. Establish future meeting dates and agenda items

Ms. Cook discussed having joint meetings with the EDC Board to hear presentations and take action, if needed, on the progress with the Seabrook Master Landscaping and City Branding Plan.

Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 7:48 p.m.

Approved this 15<sup>th</sup> day of November 2016.

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Glenn Royal  
Mayor

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Robin Hicks, TRMC  
City Secretary